



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES**

Tuesday, June 11, 2024

The regular meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Tuesday, June 11, 2024 commencing at 7:00PM

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**IN ATTENDANCE:** Mayor Jul Bissell  
Deputy Mayor Ron Duft  
Councilor Lisa Ferguson

CAO, Sharon Wesgate  
Recording Secretary, Tina Williamson-Ward  
Public via in Person and Zoom

**CALL TO ORDER** The meeting was called to order at 7:02PM

**ADOPTION OF AGENDA**

**Agenda, June 11 2024 (2.1 & 2.2)**

**Res #2024-112** MOVED by Deputy Mayor Duft the Agenda be amended as follows and adopted:

**Additions:**

New Business

- 7.9 **Alberta Municipal Affairs** – 2024 LGFF Capital & Operating Funding
- 7.10 **Parkland Regional Library** - 2023 Return on Investment
- 7.14 **Alberta Culture** – Alberta Day Celebration Grant

**CARRIED**

**ADOPTION OF MINUTES**

**Regular Meeting Minutes, May 14, 2024 (3.1)**

**Res #2024-113** MOVED by Mayor Bissell the minutes of the Regular Meeting held on May 14, 2024 be approved as presented.

**CARRIED**

**Special Meeting Minutes, June 1, 2024 (3.2)**

**Res #2024-114** MOVED by Mayor Bissell the minutes of the Special Meeting held on June 1, 2024 be approved as presented.

**CARRIED**

**Special Meeting Minutes, June 5, 2024 (3.2)**

**Res #2024-115** MOVED by Mayor Bissell the minutes of the Special Meeting held on June 5, 2024 be approved as presented.

**CARRIED**

**BUSINESS ARISING OUT OF THE MINUTES**

**Community Signage (4.1)**

**Res #2024-116** MOVED by Councillor Ferguson to table the matter of the community signage until the regular council meeting in September.

**TABLED**

**Village Security Cameras (4.2)**

**Res #2024-117** MOVED by Mayor Bissell to table the matter of the village security cameras pending additional information from professional security service providers.

**TABLED**

**BYLAWS, POLICIES**

**Property Approaches Policy (5.1)**

**Res #2024-118** MOVED by Mayor Bissell to approve the Property Approaches Policy.

**CARRIED**

**NEW BUSINESS**

**Alberta Municipal Affairs (7.1)**

a) Local Government Fiscal Framework Agreements:

i) LGFF Operating Program

**Res #2024-119** MOVED by Mayor Bissell approve the Mayor and CAO sign the LGFF Operating Program Memorandum of Agreement

**CARRIED**

**R. Rintoul entered at 7:10PM**

**W. Ronspies entered at 7:11PM**

**DELEGATION**

**W. Ronspies Designs & Seal Team(6.1)**

Library Contract Bid

a) Grant Applications

**Res #2024-120** MOVED by Mayor Bissell the CAO send a letter to Red Deer County asking for the County's financial support with the Library Project in the amount of \$50,000.00.

**CARRIED**

*W. Ronspies left at 7:38PM*

**R. Rintoul, Public Works Foreman (6.2)**

Sewer System Update

*R. Rintoul left at 8PM*

**NEW BUSINESS CONT.**

**Alberta Municipal Affairs (7.1)**

ii) LGFF Capital Program

**Res #2024-121** MOVED by Councillor Ferguson approve the Mayor and CAO sign the LGFF Capital Program Memorandum of Agreement.

**CARRIED**

b) Bill 20

Received as information

c) MSI Operating Grant – 2023 SFE

Received as information

**Elnora Ag Society (7.2)**

Donation Acknowledgement

**Res #2024-122** MOVED by Councillor Ferguson for CAO to forward a donation acknowledgement letter to the Elnora Ag Society for skate boards as recommended by auditor.

**CARRIED**

**Elnora Fire Hall (7.3)**

Annual HVAC, quotes

**Res #2024-123**

MOVED by Mayor Bissell to accept the quote from Perry Warner Plumbing in the amount of \$500.00 to do an annual maintenance/inspection of the HVAC system including changing the furnace filter and maintaining the unit heater.

**CARRIED**

**Village of Delburne (7.4)**

2025 Regional Council Orientation  
Received as information

**Plant Based Treaty (7.5)**

Sustainable Diets  
Received as information

**Village of Elnora Library Board (7.6)**

a) 2023 Statement of Receipts and Disbursements

**Res #2024-124**

MOVED by Councillor Ferguson to acknowledge the 2023 Statement of Receipts and Disbursements presented by the Village of Elnora Library Board.

**CARRIED**

b) Applying for the Public Library Operating Grant – Checklist

**Res #2024-125**

MOVED by Councillor Ferguson to acknowledge the appointment of Barb Weagant to undertake the 2023 financial review for the Village of Elnora Library Board

**CARRIED**

**Public Works Site (7.7)**

Old gate removal

**Res #2024-126**

MOVED by Mayor Bissell to remove the old gate at the Public Works site located at 142 – 1st Avenue.

**CARRIED**

**Alberta Municipalities (7.8)**

Municipal Elections/Political Parties

Received as information

**Alberta Municipal Affairs (7.9)**

2024 LGFF Capital & Operating Funding

Received as information

**Parkland Regional Library (7.10)**

2023 Return on Investment

Received as information

**Alberta Culture (7.11)**

Alberta Day Celebration Grant

Received as information

**FINANCIAL**

**Monthly Statement, May 2024 (8.1)**

**Res #2024-127**

MOVED by Mayor Bissell the Monthly Statement for **May** 2024 be accepted as presented.

**CARRIED**

**Council Cheque Listing, May 2024 (8.2)**

**Res #2024-128**

MOVED by Mayor Bissell the Council Cheque Listing for **May** 2024 be accepted as presented.

**CARRIED**

**COUNCIL REPORTS**

**Mayor Bissell (10.1)**

PRLS Board Meeting

**Deputy Mayor Duft (10.2)**

PAC meeting

**Councillor Ferguson (10.3)**

FCSS

Cemetery

**CAO & PUBLIC WORKS REPORTS**

**CAO (11.1)**

a) *Administration Report – May 2024*

**Public Works (11.2)**

a) *Public Works Report – May 2024*

**CAO & Public Works Reports, May 2024**

**Res #2024-129** MOVED by Mayor Bissell the CAO and Public Works Reports for May 2024 be accepted as presented.

**CARRIED**

**CONFIDENTIAL**

**FOIP – Part 1, Division 2, Section 19**

**Closed Meeting, June 11, 2024**

**Res #2024-130** MOVED by Mayor Bissell to go to Closed Meeting at 8:27 pm.

**CARRIED**

**Open Meeting, June 11, 2024**

**Res #2024-131** MOVED by Mayor Bissell to return to Open Meeting at 8:35 p.m.

**CARRIED**

*Council recessed at 8:35 p.m.*

*Council reconvened at 8:40 p.m.*

**2024 CAO Review**

**Res #2024-132** MOVED by Mayor Bissell the 2024 CAO Review be filed.

**CARRIED**

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 8:41 PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Jul Bissell, MAYOR

\_\_\_\_\_  
Sharon Weggate, CAO